

Columbia Gateway Urban Renewal Agency
Budget Process for 2023-2024 Fiscal Year
Budget Schedule
as of January 1, 2023

Activity	Date
Budget preparation by Planning Director	January 8 through February 16, 2023
Narrative update information due to Finance Director along with proposed budget	February 28, 2023
Finance Director prepares UR Proposed Budget Book	February 15 through March 5, 2023
First draft of balanced Urban Renewal budget to City Manager	March 9, 2023
Publish First Notice of Budget Committee Meeting (not more than 30 days prior to the meeting – documents available to public same day as planned distribution to Cmte)	March 29, 2023 (Wed. – submit by Friday)
Post on website Second Notice of Budget Committee Meeting (same notice as published posted on City Website continually until after Budget Meetings are over)	April 3, 2023 (Monday after Published)
Finance Department prepare Budget Books	March 10 – April 1, 2023
Distribute Proposed UR Budget books to Budget Committee	April 3, 2023
Budget Committee meetings – Previous Budgets have been approved in one night. This schedule provides for additional meetings if necessary.	April 11, 12, 13, & 14, 2023
Final Approved budget to Finance Department	April 19, 2023
Final Budget complete for publishing (including UR-1)	April 26, 2023
Publish notice of Budget Hearing & UR-1 Form (not less than 5 or more than 30 days prior to hearing)	May 2, 2023 (Wed. – submit by Friday)
Budget Hearing at regular UR Board meeting	May 16, 2023
Budget Adoption at regular UR Board meeting	May 16, 2023
If changes are necessary that require a second Public Hearing, that second PH and adoption will take place	June 13, 2023
Deliver required budget & LB 50 documents to County	July 15, 2023